

# THE CORPORATION OF THE TOWNSHIP OF ARMSTRONG

## BY-LAW No. 2022-29

**Being a By-law to establish and maintain a list indicating services and activities subject to fees and charges and to authorize the Treasurer to add these amounts owing to the tax roll of the Corporation of the Township of Armstrong.**

**WHEREAS** the Municipal Act, S.O. 2001, Chapter 25, Section 391 (1) (“the Act”) provides that without limiting sections 9, 10 and 11 those sections authorize a municipality to impose fees or charges on persons,

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or other local board; and
- c) for the use of its property including property under its control

**AND WHEREAS** the Municipal Act, S.O. 2001, Chapter 25, Section 398 (1) (“the Act”) provides that fees and charges imposed by a municipality or local board on a person constitute a debt of the person to the municipality or local board, respectively.

**AND WHEREAS** the Municipal Act, S.O. 2001, Chapter 25, Section 398 (2) (“the Act”) provides that the Treasurer of a local municipality may, and upon the request of its upper tier municipality, if any, or of a local board whose area of jurisdiction includes any part of the municipality shall, add fees and charges imposed by the municipality, upper-tier municipality and local board, respectively, to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes:

- 1) In the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied.
- 2) In all other cases, any property for which all of the owners are responsible for paying fees and charges.

**AND WHEREAS** the Council of the Township of Armstrong deem it expedient to pass a by-law to adopt fees and charges for services or activities provided or done by or on behalf of the municipality and also deems it expedient to establish and maintain a public list with respect to the fees and charges of its services and activities;

**AND WHEREAS** the Council of the Township of Armstrong deems it necessary to pass a by-law to authorize the Treasurer to add fees and charges imposed by the municipality to the tax roll and collect them in the same manner as municipal taxes.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ARMSTRONG HEREBY ENACTS AS FOLLOWS:**


1. **THAT** the “Services and Activities Fees and Charges Schedule” attached hereto and forming part of this By-law be adopted as the Fees and Charges for the Municipality.
2. **AND THAT** the “Services and Activities Fees and Charges Schedule” attached hereto and forming part of this By-law may be amended from time to time by Council resolution.
3. **AND THAT** the Services and Activities Fees and Charges will not exceed the reasonable cost of the service or activity;
4. **AND THAT** in the event any fee or charge becomes a debt of the municipality the Treasurer shall hereby add the fees and charges to the tax roll of the municipality and will be collected in the same manner as municipal taxes.

5. **AND THAT** this by-law shall come into full force and effect upon the final passing thereof.
6. **AND THAT** By-law No. 2019-22 be hereby repealed.
7. **AND THAT** all other by-laws or resolutions, or parts thereof, contrary hereto or inconsistent herewith, be and the same are hereby repealed.

**READ A FIRST AND SECOND AND THIRD TIME AND PASSED THIS 8<sup>th</sup> DAY OF JUNE, 2022.**



  
**Jean Marc Boileau, Mayor**

  
**Amy Vickery-Menard, Clerk-Treasurer**

**SCHEDULE "A"**  
**TO BY-LAW NO. 2022-29**  
**SERVICES & ACTIVITIES FEES & CHARGES**

**CERTIFICATES & ADMINISTRATION**

Tax Certificates	\$50.00		
Zoning Compliance Certificates	\$75.00		
Duplicate Year End Tax/Utility Receipt	\$5.00		
Letter Confirming Taxes/Utility Paid	\$10.00		
Insufficient Funds	\$30.00		
Commissioner of Oath/Witness Documents		Resident \$5.00	Non-Resident \$10.00
Municipal Freedom of Information (MFIPPA) Application	\$5.00		
MFIPPA Photocopies	\$0.25		
MFIPPA Manual Search	\$7.50/15 min		
MFIPPA – Prepare record for disclosure	\$7.50/15 min		
MFIPPA Deposit	50% of estimate if over \$100.00		
MFIPPA External Costs	As invoiced		
Lottery License	3% of the value of all prizes to be awarded		
Fire Permits	\$10.00		
Rural Civic Address (911) installation (subject to HST)	Installation \$120.00	Replace Sign 75.00	Replace Post \$45.00

**PHOTOCOPIES**

	Black & White	Colour	
8.5 x 11 per copy	\$0.25	\$0.50	
8.5 x 14 per copy	\$0.30	\$0.60	
11 x 17 per copy	\$0.50	\$1.00	
Paper supplied by individual (per copy)	\$0.10	\$0.20	
Non-profit/charitable	50% discount		
Fax (in and out) first page	\$1.00		
Additional page	\$0.50		
Laminating	8.5 x 11	8.5 x14	11x17
	\$2.00	\$3.00	\$4.00

**FACILITY RENTALS**  
**RATES SUBJECT TO HST**

	RATE	Per unit
Rental Deposit (required for any booking over \$200 in value)	\$150.00	Day
Community Hall Rental – Large Hall	\$400.00	Day
Community Hall - Under 4 hours	\$200.00	Day
Community Hall Kitchen Only	\$100.00	Day
Community Hall & Arena Area	\$1,500.00	3 day max
Arena Lobby & Surface (no ice)	\$650.00	2 day max
<i>Subsequent days for the above available at 50% of original rate</i>		
Ice Rental - Family/Organized youth	\$60.00	Hour
Ice Rental - Adult	\$80.00	Hour
Public Skating	\$3.00	Hour
<i>Service Clubs/Charitable Functions rebated at 50% with proof of status and valid community event information</i>		

**BASEBALL DIAMOND & PARKLAND  
RATES SUBJECT TO HST**

	<b>RATE</b>	<b>UNIT</b>
Ball Tournaments	\$250.00	Weekend – 3 days max
Ball Park Rental	\$60.00	Day
Youth League	\$325.00	Season
Seasonal Rental	\$750.00	Season
Pic Nic Tables (off site – no delivery)	\$20.00	Each
Park Pavilion	\$50.00	Day

**SWIMMING POOL  
RATES INCLUDE HST**

	<b>Rate</b>	<b>Non-Resident Rate</b>
Summer Pass Family up to 4 people (children must be under 18)	\$85.00	\$110.00
Summer Pass Family up to 6 people (children must be under 18)	\$100.00	\$125.00
Summer Pass – two person	\$65.00	\$90.00
Summer Pass - Single	\$45.00	\$70.00
Daily Admission	\$4.00	\$4.00
Pool Rental per hour with two guards	\$80.00	

**SWIMMING LESSONS & PROGRAMS  
RATES INCLUDE HST**

<b>PROGRAM</b>	<b>Resident</b>	<b>Non – Resident</b>
Parent and Tot	\$40.00	\$55.00
Preschool	\$40.00	\$55.00
Swimmer 1 & 2	\$40.00	\$55.00
Swimmer 3 - 6	\$50.00	\$65.00
Rookie/Ranger/Star	\$60.00	\$75.00
Bronze Star*	\$100.00	\$115.00
Bronze med*	\$100.00	\$115.00
Bronze cross*	\$100.00	\$115.00
*Additional fees apply for cost of Training Manual		

**FITNESS GYM  
RATES INCLUDE HST**

<b>PROGRAM</b>	<b>Adult Resident</b>	<b>Adult Non – Resident</b>	<b>Student/Senior Resident</b>	<b>Student/Senior Non-Resident</b>
Card Deposit (refundable up to 6 months of deactivation) (NO HST)	\$10.00	\$10.00	\$10.00	\$10.00
Daily	\$5.00	\$5.00	\$5.00	\$5.00
1 month membership	\$35.00	\$40.00	\$30.00	\$35.00
3 month membership	\$90.00	\$105.00	\$75.00	\$90.00
12 month membership	\$290.00	\$330.00	\$230.00	\$270.00

**EQUIPMENT RATES  
RATES SUBJECT TO HST**

<b>Equipment</b>	<b>External Rate</b>
John Deere 4300	\$80.00
Backhoe	\$105.00
Sander/Plow Truck	\$167.00
Dump Truck	\$130.00
Grader	\$181.00
3/4 Ton Pickup	\$80.00
1/2ton Pickup	\$80.00
Steamer	\$140.00
Loader	\$132.00
Sand	
Based on most current value at purchase	
Operator	\$45.00/hr
Overtime rate	\$67.50/hr
minimum charge of \$35.00 applies	